Ever-Green Energy is looking for a dedicated team member to provide project oversight for new construction, repair and upgrade projects for the District Energy hot water and chilled water distribution systems, including valves, underground vaults, tunnels, substations, communication conduit, and customer mechanical systems to ensure that all customers receive a reliable supply of thermal energy.

If this sounds like a good fit for you, you could be the right candidate for our Utility Construction Superintendent position in Saint Paul.

Minimum requirements:
- Post-secondary course work or equivalent experience in math, written communications, electricity, piping systems and other areas related to energy systems technology and/or engineering, welding, and utility construction.
- Possess a CWI or CPWI certification, or the ability to obtain this certification within 1 year.
- Flexibility and adaptability to changing job situations, ability to deal diplomatically with people inside and outside the company
- Ability to read technical drawings, good supervisory skills, effective oral and written communications, technical orientation and records management
- Ability to climb into and out of vaults and perform lifting of equipment.
- Must have valid driver’s license and a good driving record.

Preferred qualifications:
- Computer word processing and spreadsheet operational skills, including Microsoft Office.
- Background in welding under ASME/ANSI quality standards pipeline installation, maintenance and repair, in working with contractors, vendors, and customers, in working with engineering information, contract drawing, and in preparing reports and records.

Essential Duties and Responsibilities:

1. Provide Distribution System Construction Project Oversight requirements for system expansions and extensions, repair and upgrade contracted project work.
   a. Prepare contract documents for bid and contribute as necessary to design preparation by Ever-Green Energy Engineers. Ensure all project designs meet distribution standards for long term system performance.
   b. Provide field oversight to ensure contractor compliance with design drawings, specifications, budget requirements, distribution standards of quality, and schedule. Coordinate contractor work with City officials, subcontractors and Ever-Green Energy customers. Administer contracts to secure record documentation is secured including submittals, as-built record drawings, testing results, etc.
   c. Plan and coordinate Distribution System shut downs including customer service requirements, plant operations, and staffing of distribution personnel for system repairs, and new service connection work.
   d. Perform material take-offs for construction projects and repair projects. Prepare purchase requisitions for materials and equipment and process contractor, consultant and vendor payments.
e. Instruct, schedule and supervise personnel in conducting construction related activities, locating of District Energy facilities, system maintenance and operations, customer services, and system documentation requirements.

f. Monitor contractors and other utility companies that are conducting excavations that could impact our distribution piping and equipment.

2. Provide support of the District Energy & District Cooling Pipe Monitoring Programs.
   a. District Energy Moisture Detection System: Prepare project documents and manage projects required to restore and repair damaged or corroded piping to normal. District Cooling Cathodic Projection System: Perform periodic checks of all chill water pipe zones, evaluating readings to ensure pipe is appropriately cathodically protected. Prepare construction documents to complete repairs.

3. Oversee the organization and update process to the District Energy Record Drawings.
   a. Ensure drawings are updated as necessary to ensure locate work is completed accurately.
   b. Organize and index drawings to ensure easy retrieval by all staff requiring access to Distribution record drawings.
   c. Assist with computerized locate requirement.
   d. Provide assistance in the development of a future GIS program.

4. Assist with Distribution Department programs including the Safety Program, On-Call Program, and assisting program managers with Preventative and Corrective Maintenance requirements, department shunt program, inventory management, material orders, manage heavy equipment maintenance/safety, oversee Mt. Airy Substation, and other operational requirements.

5. Other Responsibilities
   a. Participate in District Energy’s “On Call” System. Respond to after-hours calls for Gopher State One-Call locates and customer system questions.
   b. Plan and supervise Distribution System isolations/shutdowns, prepare project sequencing plans, and staffing of distribution personnel for system repairs.
   c. Participate in overnight shutdowns and emergency events.

We offer a competitive benefits and compensation package, on-site parking, PTO and 11 paid holidays including our favorite holiday: your birthday! Required Personal Protective Equipment (PPE) is also provided.

Ever-Green Energy considers applicants for all positions without regard to race, color, creed, religion, national origin, sex, gender identity, sexual orientation, genetic information, age, marital or familial status, status concerning public assistance, disability, or Veteran status. All applicants will be considered solely on the basis of their qualifications.