Title of Position: Building Maintenance

This position is responsible for cleaning and maintaining all common areas of the buildings and facilities. Requires a broad knowledge of maintenance skills including mechanical repair, plumbing, welding, carpentry, fabrication, and a basic knowledge of electrical repair. Responsible for satisfying customers by meeting specifications and delivery requirements while pursuing continual improvement and achievement of established Company goals.

Essential Duties:
- Adhere to all Company policies, procedures, and rules.
- Promote a safety awareness and commitment at all times.
- Maintain confidentiality of information received, created, or processed.
- Clean and maintain restrooms, offices, lunchrooms and all common areas of the plant.
- Ensure maintenance on WCS’s buildings, facilities, and grounds is performed.
- Perform preventive maintenance on heating, ventilating, and air conditioning units.
- Perform preventive maintenance on air compressors, dock plates, furnaces, etc.
- Maintain required maintenance logs and files.
- Perform routine housekeeping activities in the Maintenance Department and ensure adherence to established safety procedures and 6S cleanliness standards.
- Identify and assist in leading the implementation of Continuous Improvement.
- Perform other duties as assigned by supervisor or management.

Education/Experience:
Requires education generally equivalent to a high school diploma. Requires a broad knowledge of mechanical repair and maintenance as may be acquired in a formalized program including blueprint reading and interpretation plus extensive experience in a variety of maintenance trades.

Benefits:
Medical, Dental, Vision, Disability, Life Insurance, PTO, Wellness, 401k with company match, 10 paid holidays

Schedule:
1st shift: Monday-Thursday 6am-4:30pm