Important Information Regarding Criminal History Requirements

- If you have a valid Permit to Carry, you will not need to complete the attached Criminal Background Check Requirements. You will need to provide PTCC with proof of your Permit to Carry so the Background Check Requirements can be waived.
- If you have not lived in Minnesota for one full year, you will also need to provide this information from the state in which you previously resided.
- Any discrepancies between this form and your criminal history could result in your application to the program being voided.
- To be fully accepted into the Pistol Smithing course at Pine Technical & Community College, you must provide the following background check from the Minnesota Bureau of Criminal Apprehension.

Directions for the Informed Consent Form:

1. Fill out the enclosed “Informed Consent” form.
2. Have it notarized.
3. Enclose the following information with the “Informed Consent” form:
   - Pine Technical & Community College self-addressed envelope; (see PTCC address and attention to below) please add the necessary postage.
   - Your check or money order for $15.00, made out to: MN Dept. of Public Safety-BCA
4. Mail all information to:
   Minnesota Department of Public Safety
   Bureau of Criminal Apprehension-Criminal History Unit
   1430 Maryland Ave. E
   St. Paul, MN 55106
Informed Consent for Criminal History

The following named individual has made application with Pine Technical & Community College for entrance into the Pistol Smithing-Performance Pistol Course.

Please print the following information about the applicant:

Last Name: ____________________________________________________________

First Name: __________________________________________________________

Full Middle Name: _____________________________________________________

Maiden, Alias, or Former Name(s): ______________________________________

Date of Birth: ____________________________  Sex (M or F): __________

Month/Day/Year

Social Security Number (optional): _______________________________________

I authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to PINE TECHNICAL & COMMUNITY COLLEGE for the purpose of ENTRANCE INTO THE PISTOLSmitHING COURSE with this agency.

The expiration of this authorization shall be for a period of no longer than one year from the date of my signature.

________________________________________  ___________________________
Signature of Applicant                        Date

________________________________________  ___________________________
Signature of Notary                        Date

Return to:

Pine Technical & Community College

Attention Di Abrahamsen

900 4th Street SE

Pine City, MN 55063