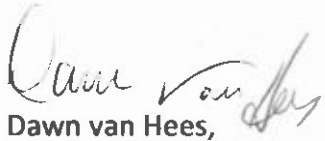


Date: May 2, 2019

To: Lakes & Pines Community Action Council, Inc. Staff



From: Dawn van Hees,  
Community Services Department Director



Robert Benes,  
Executive Director

## External Posting

Subject: Agency Wide Advocate Posting

**Agency-wide Advocate** position at the North Branch location. Lakes & Pines Community Action Council, Inc. is hiring an Agency Wide Advocate to join their team and complement the overall desire to build financial resiliency among its community members. This position involves engaging the community, assessing the needs of participants, developing action plans, serving as a resource to participants, having a thorough understanding of services and supports available in the community, completing intake work and assessing a household's eligibility for all programs administered by Lakes & Pines CAC, and advocating for the rights of and services for low-income persons. High school diploma or GED required; post-secondary degree preferred or 3-5 years of experience working in a related field. Position is full-time, Monday through Friday, 8:00 a.m. to 4:30 p.m. Starting salary range is \$17.81 to \$18.76 per hour, depending on qualifications and has a full range of \$17.81 to \$27.06 per hour; full benefits package including 12 paid holidays, annual and sick leave, and up to 5% retirement contribution match after meeting enrollment requirements. Lakes & Pines is an Equal Opportunity Employer. Women, minorities, individuals with disabilities and veterans are encouraged to apply. Reasonable accommodations provided upon request. Full job description and application is available at [www.lakesandpines.org](http://www.lakesandpines.org). Applications are due by 4:00 p.m. on **Friday, May 24th, 2019** at this address: 1700 Maple Avenue E, Mora, MN 55051. Resumes are not accepted.