



Registrations will be accepted on a first-come first-served basis.

Contact **Dawn Sandberg** at **320-629-5184** when you have acquired all the pertinent information or at any time during the process with questions.

Please note: Students with disabilities who want services are responsible for contacting the Pine Technical & Community College Disability Services Office at 320-629-5174 to request services. You are responsible for requesting the services you believe you need. The college does not provide accommodations unless or until you ask for services. Students are required to provide the disability office with current documentation as it relates to your disability and the services you are requesting.

Pine Technical & Community College adheres to all state and federal rules and regulations as they pertain to training truck drivers.

The following items **MUST** be provided prior to registering for Commercial Truck Driving course.

- You must be at least **18 YEARS OLD, 21** years old to drive interstate.
- You must have a **VALID DRIVER'S LICENSE**.
- DEPARTMENT OF TRANSPORTATION (DOT) PHYSICAL (approximately \$110- \$120)** – The student pays the fees directly to the provider. Students must obtain their physical from a provider on the Federal Motor Carrier Safety Administration National Registry.
<https://nationalregistry.fmcsa.dot.gov/NRPublicUI/home.seam>. Also included in the packet are some local clinics that provide this service.
 - **DOT Physical documentation** – Please provide a copy of the **long form and the short form** upon registration in the CDL class.
 - **Student MUST have completed the DOT physical prior to obtaining a CDL Permit.**
- VALID COMMERCIAL DRIVING PERMIT** – Information about obtaining a CDL driving permit can be obtained at most driver's license examining stations. In short, you will study the commercial driver's manual for your state;
 - MINNESOTA** - <https://dps.mn.gov/divisions/dvs/forms-documents/documents/cdlmanual.pdf>
 - WISCONSIN** - <http://www.dot.state.wi.us/drivers/docs/cdl-manual.pdf>Once you pass the written permit exam, you will be given a commercial driving permit. Bring the **original** permit to Pine Technical & Community College in order to register.
 - **Proof of U.S. Citizenship** – In order to obtain a commercial driver's permit, you must provide proof of U.S. citizenship. Check with your state for accepted documents.
 - **You must hold the Commercial Driver's Permit for 14 days** prior to taking a CDL driver's exam.
- MOTOR VEHICLE DRIVING RECORD (5 years)** – Acquire a copy from the Department of Motor Vehicles. It must be a current, non-certified copy (within 30 days of course start date).
- VEHICLE USE AGREEMENT FORM* (VUA)** – You must submit a Minnesota State College and Universities Vehicle Use Agreement form. An *acceptable* result is needed in order for you to participate in any commercial driving class. Once you complete the form we will process it and share the results with you. Please see attached.
- DRUG SCREEN (approximately \$30 - \$45)*** – The student pays the fees directly to the medical vendor. This must be done a maximum of one week prior to the class start date. A specific form and clinic locations are required. Please see attached.





CDL Registration Check List Commercial Driver's License (CDL) Training Class A

- ❑ **SOCIAL SECURITY CARD** – Employers often require an original card upon employment. However, we only need your number.
- ❑ **TUITION** must be paid in full, five working days before class starts. No refunds will be processed for students who drop after class begins. *Please make checks payable to Pine Technical & Community College.*
 - \$5,000 (Includes textbook, daily log book, safety vest & use of the campus truck for the road test at the DMV) **Funding Options May Be Available for Students That Qualify.**

Please note: COST OF LICENSE – All payments for permit, license, and endorsements are paid by the student to the appropriate testing location for your state of residence.

Pine Technical & Community College, Continuing Education & Customized Training Department

320-629-5184

sandbergd@pine.edu

We look forward to having you in class!

Criminal convictions, major motor vehicle convictions involving DWI, speeding, reckless driving, or accidents, may affect the outcome and success of your employment search after the completion of this program. Most employers require a drug test prior to hiring new employees.

