

Policy Number: 319

Date: 2/20/2014

Approved: 3/22/2015

Division/Department: Student Affairs and Academic Affairs

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Subject: Post-Secondary (High School) Education Options

Authorities: Minn. Stat. 124D.09 and Minnesota State Colleges and Universities Policy 3.5 and procedure 3.5.1

Purpose: This policy is to govern how high school (post-secondary education options) students earn secondary and post-secondary credit for college courses.

Policy: Post-Secondary Enrollment Options Program (PSEO)

Pine Technical and Community College (the College) shall provide opportunities for students to participate in Post-Secondary Enrollment Options Program established by Minnesota State Statutes 124D.09. Students shall be admitted according to criteria that promotes progress through college-level coursework and which supports and builds academic growth consistent with the College's and MnSCU board policies and procedures. High school students may earn both secondary and postsecondary credit for courses completed on campus, at the high school, or at another location.

The policy also applies to corresponding Wisconsin dual enrollment efforts.

Enrollment of PSEO students in courses at the College shall be allowed on the basis of available space as defined by the college. The college may identify courses that are not PSEO eligible and publically post those courses.

PSEO students are expected to perform to the College's academic and student conduct standards.

It is the intention of the College to follow governing policies and procedures defined by the Minnesota legislature, Minnesota State Colleges and Universities (MnSCU), and Minnesota Department of Education. Eligibility is subject to change without notice.

Subpart A. Enrollment on Campus

Enrollment of PSEO students in courses at the College shall be allowed on the basis of available space as defined by the College.

Students may be responsible for book and supply costs if eligible material is not returned to the high school or college as appropriate.

Subpart B. Compliance with Standards

Students that do not meet satisfactory academic progress after each term shall be suspended from the PSEO program. Students may appeal the suspension to the Student Affairs Office and if approved will be reinstated on a probationary status.

Subpart C. Developmental Courses

The College does not enroll students in developmental courses through PSEO unless specified by Minnesota Department of Education and/or Minnesota legislation.

Subpart D. Summer Session Courses

The Minnesota PSEO program does not enroll students in summer session courses. High school students seeking summer session enrollment may be eligible to enroll at the College if they meet Post-Secondary Enrollment Options (PSEO) eligibility requirements and expectations and pay for their enrollment. Students admitted under this option are responsible for payment of all tuition, fees, books and supplies associated with their enrollment unless specified by Minnesota Department of Education and/or Minnesota legislation.

Responsibilities: Student Affairs and Academic Affairs

Dissemination: Web page, shared drive, staff and Academic Affairs

Reviewed by Campus Roundtable: 3-22-2015

Reviewed by Faculty Shared Governance: 3/10/2014

Reviewed by Managers Meeting: 3/10/2014

Approved:

Robert L. Musgrove, President

Date: