

## ESCALATED BEHAVIOR OR IMMINENT ACTS OF VIOLENCE DOCUMENTATION FORM

Please fill out this form for any escalated behavior or imminent acts of violence as outlined in the Violence Prevention Policy and Procedure (123). This form is for an actual occurrence. To report suspicious behavior, go to Policy 131 Campus Assessment, Response and Evaluation.

Date of Incident:		Time of Incident: <input type="checkbox"/> AM <input type="checkbox"/> PM	
Incident Location:		Person Reporting:	
Description of the Incident:			
Actions Taken During & Following the Incident:			
Subject #1:	Name:	Address:	Phone:
	Physical Description:		
	Vehicle Description:		Lic #:
Subject #2:	Name:	Address:	Phone:
	Physical Description:		
	Vehicle Description:		Lic #:
List all witnesses:			
Signature of Reporter:		Date Reported:	Time: <input type="checkbox"/> AM <input type="checkbox"/> PM
Reviewed By:		Date:	

**All incidents should be reported immediately to the President or, in the absence of the President, to a College official as listed on the PTC Chain of Command Policy (107).**