

Pine Technical College
Policy and Procedure

Policy Number: 203 REV 2 Date: 11/5/99 Revision Date: 9/15/2004

Division/Department: Academic Affairs Author: Heckman & Musgrove Revised by: Hamid Y. Eydgahi

Second Revision by: Mary Jo Mettler, March 28, 2007

Subject: Sabbatical Leave

Authorities:

Master Agreement between MnSCU Board and the collective bargaining agreement.

Purpose:

To describe the process by which Pine Technical College faculty may apply for sabbatical and to create a Sabbatical Committee.

Policy:

Pursuant to the current collective bargaining agreement between MnSCU Board and faculty, Pine Technical College encourages eligible faculty to obtain additional education or training relating to his or her job assignment which supports the professional development of the faculty, the development needs of programs and the planned instructional priorities of the College.

Responsibilities:

Faculty wishing to apply for sabbatical must make certain that the sabbatical request meets the terms and conditions of the current MSCF contract.

Dissemination:

Distributed college wide via the campus website.

Reviewed by Leadership Team: November 29, 1999

Reviewed by Faculty Shared Governance Council: November 10, 1999

Reviewed by:

Approved: Date:

Revision approved by Leadership Team: October 25th, 2004

Revision approved by Leadership Team: 4/02/07

Revision approved by Faculty Shared Governance: 3/28/07

Approved: Robert L. Musgrove

Signature: _____ Date: _____